

Instructions for Additional Nominees at the District Conference

Deadline for Submission: August 15, 2024

Below are the official instructions for nominating a qualified leader to be district superintendent at this year's district conference. We have paraphrased it for you below. Please know this process takes time – from asking the nominee to pray about it to collecting all the necessary documentation. Our office is here to help you, but please reach out early!

The Uniform Constitution for Districts permits the direct nomination of qualified persons for the office of district superintendent. Names may be placed in nomination by licensed official workers of the district and by properly accredited delegates representing accredited churches.

Paraphrase: Bob Petty is the nominee from the Nomination Committee, but you can also nominate someone else for district superintendent. You can, so long as:

- **You are a licensed worker in our district, or**
- **You are an accredited delegate representing an accredited church.** This requires the church's governing board to appoint you, record it in their official minutes, and submit a completed Lay Delegate Certificate (found at mwcma.org/district-conference) to the district office.

All direct nominees for the office of district superintendent must be approved by the vice president for Church Ministries (CM), Rosilio Roman. The names of direct nominees shall be forwarded to the vice president for CM by the individual(s) wishing to place the name in nomination. The request for permission to nominate shall be accompanied by the proposed nominee's resume, a completed District Superintendent Questionnaire, a Background Check Authorization and a Credit Check Authorization.

Paraphrase: Certain items need to be submitted to the National Office – specifically to the Vice President of Church Ministries:

- Name of nominee (with his permission, of course)
- Nominee's resume
- District Superintendent Questionnaire
- Background Check
- Credit Check

If you're not sure how to get items on this list, please contact Kurt Sovine at the District Office (ksovine@mwcma.org).

Once the person wishing to make the nomination receives approval and required assessments have been completed, the name may be placed in nomination following the second reading of the Report of the Nominating Committee on the agenda of District Conference.

Paraphrase: This is a process that takes time. If you want the nominee's name to be on the voting ballot at district conference you should begin this process soon.

The names of all individuals being proposed for direct nomination by a delegate to district conference must be submitted to the vice president for CM no later than one month prior to the date of election. No names shall be approved following this deadline.

Paraphrase: Your deadline to have the above items to the Vice President is August 15. That gives him time to review all the documents and approve the nomination before district conference in September.

The vice president for CM shall respond to the request to nominate as soon as possible following receipt of the resume, questionnaire, and the results of assessments and background checks prior to the beginning of District Conference.